



## Board of Directors- Minutes October 2nd, 2023

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

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- 1) Called to Order by President Curtis Martineau at 6:41 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
- a) **Directors present:** Curtis Martineau, Mary Martineau, Travis Scott, Kristy Parker, Mandy Garner, Dani Zurcher-Upson, Jacob Crosslin, Scott Weller, Cindi Zeigler, and John Wolfe
- b) **Directors unexcused:** Karlee Klemm and Taytum Stanley
- c) **Members present:** Michelle Scott, LaVonne Gaines, Stacy Pate, Bella Pate, Laird Nelson, Stacey Nelson, Connor Nelson, Athena Wolfe, Jeanine and Larry Hawkins, Diane Collins, Austen Martin, Russ Christiansen, Christine Snyder, Gwen Crosslin, John Franey, Jo Weller, Chase Nickens, Jeff Becker, Jasmine King, Holly King, Chase King, Shayla Haggerty, and Nicole Stone
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda. Motion/Second: Dani Zurcher-Upson/John Wolfe. Discussion: None. Motion passes unanimously.
- 5) President Curtis Martineau presented the minutes for review from the July special meeting and September meeting. A motion was made to approve the July special meeting minutes. Motion/Second: Mary Martineau/Scott Weller. Discussion: None. Motion passes unanimously. A motion was made to table the September 11<sup>th</sup> meeting minutes until next meeting with the addition of far review discussion. Motion/Second: Mary Martineau/Scott Weller. Discussion: none. Motion passes unanimously.
- 6) Treasurer: Kristy Parker presented the September treasurer's report. A motion was made to approve the September treasurer's report with a beginning balance on all accts as of September 1<sup>st</sup> of \$86,718.87 and ending balance as of September 28<sup>th</sup> of \$71,701.74. Motion/Second: John Wolfe/Mary Martineau. Discussion: none. Motion passes unanimously.
- 7) Final Call for membership dues
- 8) Open Forum- Mary asks to use the fairgrounds for the Jack Pot show again. Wants to get it on the calendar for April 2024, 11<sup>th</sup>-14<sup>th</sup>, and possibly do set up the weekend before the show. All in favor.
- 9) Officer Reports
  - a) **President:** No report
  - b) **Vice President:** No report
  - c) **Secretary:** No report

- d) **Treasurer:** Kristy presents the updated 2023 budget sheet, which closed as of Sept 18<sup>th</sup> 2023. Hand out provided of budget sheet.
  - e) **Fair Administrator:** No report
  - f) **Fair Clerk:** No report.
  - g) **Board Members:** Cindi states she is trying to get a list of those people who attended the work parties. Will provide updated list once done.
  - h) **Youth Directors:** No Report.
  - i) **Livestock Superintendent:** No report.
- 10) Standing Committee Reports
- a) **Scholarship Committee:** No report
  - b) **Budget Committee:** No report.
  - c) **Auction Committee:** No report.
  - d) **Steering Committee:** No report.
  - e) **Rules & Premiums Committee:** No report
  - f) **Awards Committee:** No report.
- 11) Ad-Hoc Committee Report
- g) **Chamber of Commerce Committee:** No report
  - h) **Parks Board Committee:** Travis states there will be many upcoming changes r/t RMWD taking over. States there is a new field usage agreement that we must adhere to. RMWD is providing us with a new water fountain. Moving forward, wanting to get other outside groups using the fairground, which in turn will help recoup costs of the grounds. Projects needing done include moving the dumpster, moving tarp truck and locking it up, HVAC in home ec building needs repaired, and clean-up of the grounds in general.
  - i) **Construction & Grounds Development Committee:** John states need to start a maintenance committee to stay on top of the grounds. Wants to get a group together as well to pull out the tarps and ensure they are all in shape for use.
  - j) **Computer Committee:** Russ states after looking at the fair computer system, suggests there be some upgrades on computer server and auction laptop, as well as clerk stations. Estimates as follows: Server + monitor: \$800, Laptop: \$800, Clerk stations: \$500 - \$800. Total for all: \$3200. Mary asks if we could use the left over \$5000 from the Zable grant. Russ also states if had a smaller printer at each station, would be easier. Each printer around \$200 and if wanted to replace the large printer would be \$600. Total expenditures for new technology-\$5800. Kristy motions to increase the budget on capital improvements for technology from \$1100 to \$6900 for this year only. Mary seconds the motion. Discussion: none. Motions passes with 1 abstention from Scott.
  - k) **Camping & Security Committee:** John states he has been checking on the grounds, driving by. Kristy discussed the camping budget for the year: entry fees: \$14,957, camping fees: \$3635, merchandise fees: \$3435
  - l) **Fair Marketing & Education Committee:** No report
  - m) **Pie Auction & BBQ Committee:** No report. June 1<sup>st</sup> is the set date for 2024 pie auction and BBQ.

- n) **Grants Committee-** No report
- o) **After Auction Committee-** No report
- p) **Food Booths:** Travis thanks the groups with food booths for turning off the water. RMWD will be responsible for turning of the electricity.

12) New Business: BOD nominations: 3 adults and 2 youth: Those nominated are as follows: La Vonne Gaines, Travis Scott, Shayla Haggerty for 4-H rep and Chase Nickens for FFA rep. Voting took place by all members present. The results are as follows: La Vonne Gaines, Travis Scott, Shayla Haggerty as 4-H rep and Chase Nickens as FFA rep. There is a vacant position. Curtis states is anyone has nominations, email him and Travis by 10/31. The board will then go through the proper process based on the bi-laws.

13) Curtis announced the next RJF board meeting is to be determined. Will be emailing it out after it is discussed via closed session.

14) Meeting Adjourned at 7:45 P.M. Motion/Second: Travis/Kristy. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Amanda Garner  
RJF Secretary

\*Minutes approved at the RJF Board Meeting November 6th, 2023\*