



Board of Directors- Minutes March 6, 2023

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

- 1) Called to Order by Curtis Martineau, President at 6:32 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
- a) **Directors Present:** Curtis Martineau, Travis Scott, Mary Martineau, Kristy Parker, Danielle Zurcher-Upson, Mandy Garner, Jacob Crosslin, Scott Weller, John Wolfe, Taytum Stanley, and Karlee Klemm
- b) **Directors excused:** Michael Audibert
Members Present: Russ Christensen, Kim Newcomer, and Cindi Zeigler
Guests present: Christine Snyder, Skylynn Wilson, Anne Marie Wilson, Emily Ash, and Hope Ash.
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda. Motion/Second: Dani Zurcher-Upson/John Wolfe. Discussion: None. Motion passes unanimously.
- 5) Secretary Amanda Garner presented the minutes for review from the February meeting. A motion was made to approve the minutes with correction. Motion/Second: John Wolfe/Travis Scott. Discussion: None. Motion passes unanimously.
- 6) Treasurer: Kristy Parker presented the February treasurer report. A motion was made to approve February's treasurer report with a beginning balance on all accts as of February 1st of \$75, 041.01 and ending balance as of February 28th of \$68, 305.08. Motion/Second: John Wolfe/Scott Weller. Discussion: None. Motion passes unanimously. Kristy states the windows to the fair board office have been ordered. It will take about 3 weeks to get them and then install, so the charge is not showing yet, as they charge after the windows are in. States they have already been approved in the budget.
- 7) Open Forum-1) Scott Weller states the East County Auction and BBQ will be held on 3/12, from 11 – 5p, lunch at 12. Cost of lunch is \$15/lunch.
2) Skylynn Wilson thanked the board for allowing the Girlscouts to use the Home Ec Building for the Pine Wood Derby.
3) Kim states the Ramona Stars would like to paint the inside of the Home Ec Building as a project for the group, looking at 3/25 -26. Kim asked if materials would be paid for by RJF or if could ask for donations from places to get material. Kim also states she would love to see a garden bed along the fence line. States there is a company called "Vego Garden" that donates. Asks if she could ask for a donation from that company.
- 8) Officer Reports
- a) **President:** Curtis states he and Travis had a meeting with Kahoots and they are going to continue to sponsor the buyer's luncheon, champion drive and banners, shavings for the rings, potentially another swamp cooler, and want to help with clean up days as well. They also will be donating the metal water tubs for the drinks on auction day
- b) **Vice President:** No Report
- c) **Secretary:** No Report
- d) **Treasurer:** No Report
- e) **Fair Administrator:** Mary states banners are in.

- f) **Fair Clerk:** No Report
 - g) **Board Members:** No Report
 - h) **Youth Directors:** No Report
 - i) **Livestock Superintendent:** Jacob states was able to get John (Ultrasound) and the trucking scheduled and confirmed. Also states scale for small animal has been ordered. States starting to put together a list of the superintendents. Travis asked if we need a second weigh master for the small animal scale. Will look into it for options.
- 9) Standing Committee Reports
- a) **Scholarship Committee:** No report.
 - b) **Budget Committee:** Kristy reports she will be purchasing electrical boxes. Curtis asks if we could take the extra money that we saved from the donations and saving money on scale and buy a couple more boxes. Travis states if we could take the money we have saved and buy some more, it would be cheaper than renting. The budget given is \$1500. Mary states on amazon, they are \$683.56, normal price is \$952. Four boxes would be \$2800. Kristy makes a motion to modify the budget for scatter boxes from \$1500 to \$3000. Motion/Second: Kristy/John. Discussion: none. Motion passes unanimously.
 - c) **Auction Committee:** No report. Mary asks if the board is ok with the way the auction schedule was last year, as they are starting to work on the marketing stuff, so wanted to double check. Everyone in agreement the schedule for the auction worked.
 - d) **Steering Committee:** Karlee states they need to change the next meeting due to conflict and will be changing it to 3/30 @ 6:30pm in the Home Ec building. Taytum states clean-up day went well.
 - e) **Rules & Premiums Committee:** Mary states looking at doing a premium committee meeting on 3/29 @ 6pm, Ramona High School, room G3 (Ag room).
 - f) **Awards Committee:** Mary states Victoria and Kristy have a letter they will be sending out. Have talked about doing different things/ideas for the awards and getting things going. Looking at starting earlier with fundraising to run from January to December.
- 10) Ad-Hoc Committee Report
- a) **Chamber of Commerce Committee:** No report.
 - b) **Parks Board Committee:** Travis states continuing to watch the grounds for security reasons. States everyone has given him keys for the food booths, but the Paisanos. States he has called and texted but hasn't heard back from anyone in the group. States if doesn't hear back soon, will have to change the lock on the booth to be able to give a key to the water district to stay in compliance. Scott motions to relock the Paisanos food booth if they don't comply and get in contact with the board in 1 week. Motion/second: Scott/Mary. Discussion: none. Motion passes unanimously.
 - c) **Construction & Grounds Development Committee:** John states they had a great clean-up day and got a lot accomplished. Travis gave Ramona Disposal a shout out for their help. The next clean-up day is scheduled for 4/1 @ 0800. Travis states added 4 loads of DG in the beef and swine barns. Thanks to Justin Stanley for donating the equipment/full days work. Also states Laird Nelson will be bringing a roller to compact the dirt in the barns. Travis states had re-quote from Hurricane Fence for the fence line and looking at going ahead with it. Kristy suggests wait to fix the fence after the trees are removed. Curtis states had Tree Keepers come out and look at the trees. Have several that need to come down. Also talked to Joe Stupar and he is working on a grant to help us with the trees. States Curtis sent Joe the quote and is waiting to hear back. States it was \$3175 for 3 removals along the fence line. That includes the removal and hauling everything. Travis states he wants to get the fence on the books, so when the trees are done, we can get the fence done. States it will prob take about 3 days. Already approved in the budget. Travis also states the covers are scheduled to come once the

windows are in. States he met with CPL detection and found the leak in between two food booths. Hoping he can fix it, but may need to get a licensed plumber in. Hope is that the water line runs between the two food booths and not underneath, so he can fix it easier.

- d) **Computer Committee:** Russ states online payments for online entrees: Showworks is charging for processing which comes between .60 - .80 on average. Recommends increasing entry fees to \$1.00, which makes it simple for everyone. Another charge is credit card fees, which is .30 per transaction + 2.2% if use PayPal Pro for credit card fee. Recommends increasing the charge to 3%, which will cover the extra .30. The 3rd charge is r/t online auction usage. Doing online add-ons still requires pushing it up on the web and letting people do add-ons, but there is an option to save money. If we don't push photos up with entries, then we can save .20/entry for add-ons. So we can keep the processing fee at .60 vs .80, as we aren't using the photo service. Kristy asks if just doing add-ons, can it be paid at the same time online, which is yes, as it is part of the 3% transaction fee. Mary asks if there could be an individual club summary, showing who has signed up for which class and paid, for online entries. Russ states the process for creating an account on Showworks is simple. Will need to set up a new PayPal Pro account.
- e) **Camping & Security Committee:** No report.
- f) **Fair Marketing & Education Committee:** Mary states working on getting things finalized. Denise has been communicating with Maverick re: posters and has sent the mock-ups. Hopefully be able to show them at next meeting.
- g) **Pie Auction & BBQ Committee-** No Report. Mary states Maverick will be adding on pie auction date to posters.
- h) **Grants Committee-** No report.
- i) **After Auction Committee-** Mandy states sent out about 80 letters re: donations for after auction and has already received some donations. Will be sending out more.

11) Old Business:

- a) **Rental Agreements/Fair Usage:** Kristy states she modified the Rental agreement with the following: adding page #'s to the bottom and a signature line on the camp rules & acknowledgment. For the Facility Use contract modifications, they included: clarification of guidelines for participation of groups: i.e. participation in the pie auction, fair clean-up days, minimum of 2 group leaders with 25% of the group. Guidelines were also clarified for pie auction participation. She also added page numbers, a line for Board Rep to sign, and added terms and conditions for cancellation policy. Travis asked for clarification on repercussions if a group leader doesn't respond. It was mentioned that if a group doesn't comply, then they don't get to utilize the grounds, have a food booth, etc. Curtis also mentioned it will be the discretion of the board. Kristy makes a motion to approve the new rental agreement. Motion/second: Kristy/John. Discussion: none. Motion passes unanimously. With regards to the Facility Use Contract: Kristy states there are a few more modifications to add, including adding "Annual" at the top, with starting the contract now and ending it 8/31. The new annual contract to start 9/1. Kristy makes a motion to approve the annual Facility Use Contract with modifications of having the start and end date, as well as adding a general definition of registered youth members. Motion/second: Kristy/Travis. Discussion: None. Motion passes unanimously. It was stated that if any form should need new modifications in the future, it will be at the discretion of the Board.

Curtis states Denica James reached out to him re: the Golden State Pygmy Goat Assoc. wanting to use the grounds to host the Sanction Pygmy Goat show from 4/28 – 4/30. John motions to save those dates for the pygmy goat show upon approval. Motion/seconds: John/Scott. Discussion: none. Motion passes unanimously. Curtis states he will send her the Rental agreement contract.

b) New Business: None

In closing, Curtis Martineau announced the next RJF meeting will be on April 11th, 2023 at 6:30pm in the Home Ec Building.

a) Meeting Adjourned at 7:52 P.M. Motion/Second: Travis/Kristy. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Amanda Garner
RJF Secretary

Minutes approved with change at RJB BOD Meeting April 11th, 2023.