



Board of Directors- Minutes January 9, 2023

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

- 1) Called to Order by Curtis Martineau, President at 6:31 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
- a) **Directors Present:** Curtis Martineau, Travis Scott, Mary Martineau, Michael Audibert, Kristy Parker, Danielle Zurcher-Upson, Mandy Garner, Jacob Crosslin, Scott Weller, John Wolfe, Taytum Stanley, and Karlee Klemm
Members Present: Gwen Crosslin, Athena Wolfe, Russ Christensen, Guy Buchanan, Kim Newcomber, Stacey Nelson, Laird Nelson, Jeanine Hawkins, Casey and Jasmine King
Guests present: Emily Ash, Hope Ash, John Franey, and Ashley Hahn
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda. Motion/Second: Dani Zurcher-Upson/John Wolfe. Discussion: None. Motion passes unanimously.
- 5) Secretary Amanda Garner presented the minutes for review from the December meeting. It was noted that members and guests need to be separated for clarification purposes. A motion was made to approve the minutes with the above adjustment of separating members vs guests. Motion/Second: John Wolfe/Travis Scott. Discussion: None. Motion passes unanimously.
- 6) Treasurer: Kristy Parker presented the December treasurer report. A motion was made to approve December's treasurer report with a beginning balance on all accts as of December 1st of \$27,441.14 and ending balance as of December 31st of \$77,492.33. Motion/Second: Kristy Parker/Scott Weller. Discussion: None. Motion passes unanimously. Kim Newcomber inquired what the grounds rent is per month and who it is paid to. Per Kristy-rent comes out automatically every month as \$198 and is paid to Ramona Parks and Rec.
- 7) Open Forum – 1) Kim announced that herself and Guy were able to go over the monthly electric bill for the RJF grounds and noticed a constant electricity charge all day long, every day, with an increase in cost at night. Travis stated he also went over the bill and did find the same. Referenced the 2 fridges and 1 freezer on the grounds, plus the bill increases when there are meetings held and in the summer months when the cost goes up. Travis reiterated the RPRA is also looking into the bill and together, the board and RPRA, is trying to come up with solutions on how to decrease costs and electricity use.
2) Guest Ashley H., who works for Rubys, spoke re: a farming expo being held at the RJF grounds. Ashley explained Ruby's is an online marketplace and research company for farming. States once a year, they hold an expo that is all things farming/agricultural, where the farming community comes together and has fun. She is asking to use the grounds for this year's expo from May 19th – 21st. Ashley states last year they had about 1800 people that attended the expo and this year they are anticipating about 3000 people. Curtis states they already discussed the need of licenses/permits, insurance, porta potties, clean up, trash, etc in order for them to use the grounds. Curtis also stated that he reached out to RPRA as well. John Wolfe motions to approve utilization of grounds for May 19th – 21st. Motion/Second: John/Mary. Kim asks what the fee is to use the fairgrounds. Kristy states it is based off the previous years. States for-profit organizations it is about \$700 and non-profit organizations is about \$350.

There are also additional fees involved as well. Ashley states they are a 501c organization as well.

8) Officer Reports

a) **President:** No Report

b) **Vice President:** Travis thanks Cindi Zeigler for donating \$1600 in honor of Steve and for taking initiative and setting up a couple clean up days.

c) **Secretary:** No Report

d) **Treasurer:** No Report

e) **Fair Administrator:** No Report

f) **Fair Clerk:** No Report

g) **Board Members:** No Report

h) **Youth Directors:** No Report

i) **Livestock Superintendent:** No Report.

9) Standing Committee Reports

a) **Scholarship Committee:** Per Travis-Michelle sent an email to the board re: scholarships info. States she is working on dates. Russ states scholarships are due 4/1/23. Interviews are tentatively taking place between April 17th – April 21st. Mary states her and Michelle talk about extended date for the Letters of Rec date to give more time for teachers/advisors/leaders. States Letters of Rec are now due April 8th. Russ states he will add weighted and unweighted GPA to application.

b) **Budget Committee:** Kristy reports she wanted it noted in the minutes that she is removing \$800 for pipe corrals/panels, made out to Luke Ostrander. Curtis states there will be about 12 panels and a gate panel for a practice ring on the grounds.

c) **Auction Committee:** No Report.

d) **Steering Committee:** Taytum states the last meeting went well. States it was a combined meeting with FFA and they had a lot of fun. Karlee announced the next meeting will be January 19th @ 6:30pm in the Home Ec building.

e) **Rules & Premiums Committee:** Mary states they have been discussing new wording vs old wording for the barn displays, as well as coming up with potential new ideas to help increase air flow in the barns. (see handout re: old vs new wording for displays). The new wording would indicate displays have to be 3ft above the top panel and no kick boards exceeding 8" from the ground to the top of the board. Beef barn displays can drop down 1ft pass the panels. Also, to help with continuing side displays, each club would be given no more than 2 panels for full length of display. In the beef barn, clubs could use the end panels for displays and the walls of the barns for educational displays. The whole idea is to eliminate overuse of lattice and solid boards that go down to the bottom of the pen, which will in turn help with air flow. States herself and Travis will be coming up with an example/drawing to be put on the website so people can see the concept and be kept in the loop. States if everyone is good with these changes, she can make the changes in the book and approve it at the end when we approve the book.

f) **Awards Committee:** No report. Mary states they are starting to come up ideas for awards and she will be getting the banners and will be talking about the letter to send out.

10) Ad-Hoc Committee Report

a) **Chamber of Commerce Committee:** Curtis states Ashley was told to come to us from the Chamber, from Joe and he has been sending over new people/organizations that are interested in renting the grounds.

b) **Parks Board Committee:** Travis states the RMWD is interested in rental fees to use the Home Ec building. States it will be good to open up the use of our facilities to bring in more revenue. Also states we need to continue to be cognizant of security. States

there was a tree that fell, fence issues, working on getting a grant to help pay for the fencing and other things on the grounds. States him and Curtis will be reaching out to everyone using the facility, letting them know about the ground use requirements. Jeanine Hawkins asks if the Home Ec building is available for use, as she is wanting to use it for the sewing group. Travis states it can be used, if people are aware of the work around in using it while the water is turned off, ex: bringing own water to use for the toilets. We are still trying our best to get the plumber out so we can get the pipes fixed/find the leak, but it is based on many things and our hands are tied.

- c) **Construction & Grounds Development Committee:** Curtis states there was a tree that fell on the grounds. Joe called him and took care of getting Tree keeper out to get a quote: \$650 for them to come, but they took all the trimmings and the tree out. States there are other trees that need to come out as well, so will be getting a quote on that service. The tree that fell tweaked some of the fence line, but it would have been a huge liability if it would have fallen into the road, so it needed to be removed. Curtis states any tree along the fence line will need to be removed.
- d) **Computer Committee:** Russ states there is nothing new with equipment, but he did see a couple network cables were broken and need to be replaced. If we do anything, as far as trenching for the water pipes, we should consider putting the cables underground. Otherwise, they would need to be placed up high to keep them protected. States he will be talking to Mary about Showworks. Also states he already added the weighted GPA on the scholarship form.
- e) **Camping & Security Committee:** No report. States doesn't have any updates currently. Travis states he will try and get to the office door. Noticed tonight that the breaker panels didn't have locks on them, which are supposed to. John states they may have been used to lock something else. Curtis states we have more locks to put them back on the breaker panels. States still waiting on the locksmith to change the lock on the fairboard office door.
- f) **Fair Marketing & Education Committee:** No report.
- g) **Pie Auction & BBQ Committee:** Curtis states they are looking at June 4th for the date, as there is nothing going on at ROCC. States they will be cleaning up next door that day but will be done by mid-day and will be quiet when cleaning up for us. States we will be hosting it on our side this year vs at ROCC. Further details will be figured out on a later date.
- h) **Grants Committee:** No Report.
- i) **After Auction Committee:** No report. Will be getting the list and sending out letters to get donations.

11) Old Business:

a) **Rental Agreements/Fair Usage:** Kristy states was playing with some ideas for rental agreements and put it into a form to see what we could possibly do. See handouts titled, "Ramona Jr. Fair Rental Agreement" and "Ramona Jr. Fair Use Contract". These two handouts were created as tentative forms to be used for rental agreements with local clubs/organizations interested in and wanting to use the grounds. Per Kristy-States as far as prices go for renting (based on past rentals): for-profit organizations would be charged \$700 for the event and non-profit organizations would be charged \$350. Those prices include the grounds, Home Ec (Multi-purpose room), parking area, show rings, etc. Before we were charging \$200 for use of bleachers in case of any damages done to bleachers. States also used to charge \$50 for camping with power (scatter boxes). Again, this is first run at the form, this is not set in stone at this time. There will be room to change things/prices. For ex: suggested to change RV camping with power per RV up to 6, but with electrical scatter box-no more than 3 RV's off of 1 box for \$150. Dry camping would be included with rentals. Also suggested to list the fees up to 2 days rental, after that would discuss. It was also agreed to not include the sound system but

keep the option for porta coolers to rent. Kristy states will add a line on the second page that clubs/organizations will be responsible for trash. States the second page attached is for rental requirements. Including needing insurance, RPRA camping checklist, food beverages, security, etc. States these forms created are both based off other fair rental agreements or other organization's rental/use agreements that were looked at. Will discuss and come back to them later. The form titled "Ramona Jr. Fair Use Contract" is more for the 4H/FFA groups and to get more information of what is happening on the grounds and what the clubs are doing, as well as holding groups accountable for use.

b) **2023 Fair Themes:** Mary handed out list of potential fair themes that were sent to her. They have been grouped into themes as follows: Ocean, Western, Other. For Ocean/beach themes: Sea You at the Fair, A Town Fair with Ocean Air, Barnyard Beach Party, Ramona Jr. Fairadise-Fun for the whole Heard. Western Themes: Ramona Jr Fair's Gone Wild, Small-Town Hoedown. Other Themes: Ramona Jr. Fair-Country Nights and Show Ring Lights, Race to the Ramona Jr. Fair (All Races), A Magical a-Fair (Magic Show). A vote was taken, and the theme chosen was, "Ramona Jr Fair-Country Nights & Show Ring Lights". Mary also stated she the website reflects the most up-to-date information.

12)New Business: None

In closing, Curtis Martineau announced the next RJF meeting will be on February 6th, 2023 at 6:30pm in the Home Ec building.

a) Meeting Adjourned at 8:10P.M. Motion/Second: John Wolfe/Kristy Parker. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Amanda Garner
RJF Secretary

Minutes approved at RJB BOD Meeting February 6th, 2023.