



## Board of Directors- Minutes November 07, 2022

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

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- 1) Called to Order by Curtis Martineau, President at 6:32 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
- a) **Directors Present:** Curtis Martineau, Travis Scott, Mary Martineau, Michael Audibert, Kristy Parker, Danielle Zurcher-Upson, John Wolfe, Mandy Garner, Scott Weller, Jacob Crosslin, Taytum Stanley, and Karlee Klemm  
**Members Present:** Payton Scott, Rylie Scott, Gwen Crosslin, Kim Newcomer, Russ Christensen, Carolyn Audibert, Kelsey Weller, and Mason Stanley
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda as read. Motion/Second: Dani Zurcher-Upson/Michael Audibert. Discussion: None. Motion passes unanimously.
- 5) Secretary Amanda Garner presented the minutes for review from the October meeting. A motion was made to approve the minutes as read. Motion/Second: John Wolfe/Dani Zurcher-Upson. Discussion: None. Motion passes unanimously. Amanda also reported that 33 members signed up and paid for this year's fair.
- 6) Treasurer: Kristy Parker presented the October treasurer report. A motion was made to approve October's treasurer report with a beginning balance on all accts as of October 1<sup>st</sup> of \$27,312.10 and ending balance as of October 30<sup>th</sup> of \$67,826.56. Motion/Second: Kristy Parker/Scott Weller. Discussion: None. Motion passes unanimously.
- 7) Open Forum –Kim Newcomer asked if the water to the grounds had been turned off. She stated she was concerned about their upcoming meeting in the Home Ec building if the water had been shut off and what they will need to do. Travis Scott explained the water initially had been leaking, so a new water meter had been reinstalled, but then the water got shut off. States they are still investigating what is going on with the water and will need to call a plumber for the situation. Travis states he is unsure when the issue will be resolved, and all hands are tied until the plumber comes out. Kim asked if it was still ok to use the Home Ec building and wanted to know about paper goods (such as toilet paper and paper towels) and other items in the Home Ec building re: if they were donated to the fair. She asked if it was ok to develop a sign for the Home Ec building re: duties when it is used by groups/organizations and asked if she could bring in a recycle bin for the Home Ec building.
- 8) Officer Reports
  - a) **President:** No Report
  - b) **Vice President:** No Report
  - c) **Secretary:** No Report
  - d) **Treasurer:** No Report
  - e) **Fair Administrator:** Mary Martineau reported that the dates of the RJF needed to be finalized. The dates of July 22<sup>nd</sup> – 30<sup>th</sup> were given for the 2023 RJF. States for upcoming years, we could look at the possibility of changing the fair dates to another time of the year, but it is too late to change this year's dates. The auction date of 7/29 was given, as well as potential pie auction date of 7/15. There was discussion about moving the pie auction up to June 3<sup>rd</sup>. Curtis states he will need to talk to Linda about

using the ROCC building again and if that date would work. Curtis also asked Jacob to get a hold of John for trucking and let him know the dates. Board agreed of those dates for 2023 RJF.

- f) **Fair Clerk:** No Report
  - g) **Board Members:** No Report
  - h) **Youth Directors:** No Report
  - i) **Livestock Superintendent:** No Report.
- 9) Standing Committee Reports
- a) **Scholarship Committee:** No Report
  - b) **Budget Committee:** Kristy Parker asked to have the budget meeting to 11/16 at her house at 7:30p. Curtis mentioned the January Fairboard meeting will be moved to January 9<sup>th</sup>, due to New Year's and school schedules/breaks. Curtis asked Kim if she would be willing to change the dog meeting. Kim states they are flexible in moving it up to 5pm that evening.
  - c) **Auction Committee:** No Report.
  - d) **Steering Committee:** Karlee states the first steering committee meeting will be held on 11/16 @ 6:30 in the Home Ec building and from there Karlee and Taytum will make the budget meeting to discuss the steering committee's fair budget for the year.
  - e) **Rules & Premiums Committee:** Mary states she has a couple items to go over: 1. In looking at weight limits in the premium book, the minimum weight limit for cattle is 900lbs, but other fairs, such as East County, have it higher, usu about 1000 – 1050lbs. For pigs, the premium book states the minimum weight is 200lbs, but other fairs have it at 210lbs. Mary makes a motion to raise the minimum weight limit for cattle to 1050lbs and minimum weight for pigs to 210lbs. Motion/Second: Mary Martineau/Amanda Garner. No discussion. Motion passes unanimously. 2. Mary states they are trying to figure out specifications for the barn displays in the swine barn, so it doesn't block the air ways in the barn. States trying to figure out some specification so that no lattice board or other types of boards are hung in the barn, but possibly find other ways to do displays, even if the displays are put outside the pig barn on the fairgrounds, like in the grand champion area. States we just don't want to block the airflow in the barn. States we can look into standardizing specifications for all the barns re: displays and come up with something in the next few meetings.
  - f) **Awards Committee:** Mary states she talked to Victoria, and she is still willing to do the awards.
- 10) Ad-Hoc Committee Report
- a) **Chamber of Commerce Committee:** No Report. Curtis states they are looking at possibly hosting one of the mixers in the spring at the fairgrounds, but he still needs to talk to Joe for further information.
  - b) **Parks Board Committee:** Travis reports the water has been turned off at the wash racks and in the office. States they are trying to figure out where the leak is. He states someone from the Parks Board also made a comment to ensure everyone is doing their part in keeping the grounds clean, in particular, the concession stands and picking up their trash.
  - c) **Construction & Grounds Development Committee:** John states a clean-up day needs to be scheduled. He also states he and Travis noticed the drains in the wash racks need to be cleaned out or the valves need to be opened to get the mosquito larvae out. States he hasn't gotten in touch with the locksmith yet to change the livestock office lock.
  - d) **Computer Committee:** Russ states need to decide if we want to have the live hybrid auction this year. He recommends keeping the add-ons, but states having the live hybrid auction is complex and didn't see a lot of benefit from it. He states there were

about 6 bidders last fair and only two of them won. It is a lot of hassle and cost. Mary motions to get rid of the live hybrid auction for the upcoming fair. Motion/Second: Mary Martineau/Mandy Garner. Discussion: none. Motion passes unanimously. Russ also states we can still broadcast the fair, but not have the live auction. However, if we do that, he recommends the possibility of getting another camera. Kristy asks what the cost would be for another camera, and Russ states it would mostly be between \$500 - \$600. He also states the fair might want to get a new server computer, but it is less important if we are not doing the live hybrid auction. States it can always go on the budget for a later time if we want it. Russ recommends putting the network lines underground in the main fair area, as he noticed one was broken. Mary asks about the idea of getting an ipad, to have it at ring side so they can obtain results real time. States it is so nice to have and makes things more efficient and easier. Russ states an ipad would probably cost a couple hundred dollars, but he may have an older one that would work just fine. States the software for it would be no problem, as it is part of Showworks. Mary states they can discuss it at the budget meeting and think about it.

- e) **Camping & Security Committee:** John states there is not much to report. States he comes by and checks on the grounds once and awhile. New locks were bought, and locks were exchanged on the fair gates.
- f) **Fair Marketing & Education Committee:** No report.
- g) **Pie Auction & BBQ Committee-** No Report. Curtis states he will know more when he talks to Linda about the availability of the ROCC.
- h) **Grants Committee-** Gwen states she emailed the Zable Foundation again but has yet to hear anything from them re: the grants.
- i) **After Auction Committee-** Curtis states he heard from Deb Huff and she is willing to help with the after auction, along with the help of Michelle Scott and Mandy Garner (and anyone else who wants to help).

11) Old Business: None

12) New Business:

- a) Rental Agreement: Travis Scott states he has been looking into different rental agreements. States looked at RPRA and the agreement for RJF is, we get one use per month of the community center and then get charged for any additional uses. States he is looking into this because he feels it would be beneficial for the fair to start charging organizations using the grounds. The fairgrounds get used a lot by many groups/organizations. States he looked at other examples of RPRA agreements, and found they charge anywhere from \$15 - \$25/hr depending on the room being used. Kristy states we may need to break the agreement into different sections, such as our nonprofit and profit sections. She also states we may need to word other services, such as Memorials. The idea was brought up to possibly come up with a flat rate for Memorial services, or if it is an individual group, possibly doing a monthly or annual fee. States needs to be left up to the discretion of the board based on who is renting the grounds. Travis states he would love to see us putting money back into the fairgrounds. Curtis states we need to brainstorm how to charge for events/meetings to recoup some of our costs, even if we used a monthly fee or sliding scale (per Travis). Curtis gave an example that the baseball fields charge about \$300 per kid, which goes to maintenance of the field. We don't want to overwhelm groups when it comes to renting the grounds, so we need to come up with something easy for both sides. Kim asks if there is a basis for the fees and Travis replied we don't have a definite amount to base it on, but it is based on costs of fairgrounds, such as water and electricity. Kim suggested to set up expectations for use of the grounds as well. Russ suggests keeping it simple, budget friendly, and predictable for the budget. Curtis suggests coming up with ideas for rental agreements and states they can discuss it more at the next budget meeting. States they will move the meeting to 6:30 at Kristy's house to discuss this information before the actual budget meeting begins.

- b) Mary states it is time to start thinking about fair themes, as it is usually decided on in January. She asks the youth leaders to bring it to the steering committee meeting and get ideas to bring back to the next meeting.

In closing, Curtis Martineau announced the next RJF meeting will be on December 5<sup>th</sup>, 2022 at 6:30pm in the Home Ec building.

- c) Meeting Adjourned at 7:41P.M. Motion/Second: John Wolfe/Kristy Parker. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Amanda Garner  
RJF Secretary

Minutes approved at RJB BOD Meeting December 5, 2022.