



## Board of Directors- Minutes June 7th, 2022

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

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1) Called to Order by Curtis Martineau, President at 6:42 PM.

2) Flag Salute

3) Roll Call of Directors

**Directors Present:** Curtis Martineau, Travis Scott, Michelle Scott, Mary Martineau, Danielle Zurcher-Upson, John Wolfe, Morgan Nelson, and Jacob Crosslin. Kristy Parker, Mandy Garner and Jasper Dilts excused.

**Members Present:** Deb Huff, Gwen Crosslin, Athena Wolfe, Cindi Ziegler, and Daniel Scepurek.

**Guest Present:** The Martin family

4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda for tonight's meeting. Motion/Second: Dani Zurcher-Upson/ Michael Audibert. Discussion: None. Motion passes unanimously.

5) Secretary Michelle Scott presented the minutes for review from the May 2nd meeting. A motion was made to approve the minutes as read. Motion/Second: Michelle Scott/ Dani Zurcher-Upson. Discussion: None. Motion passes unanimously.

6) Treasurer: Curtis Martineau presented the May 2022 Treasurers report: Beginning balance on all accounts as of May 1<sup>st</sup>: \$48,863.52. General Checking beginning balance: \$16,431.60. Total Income: \$1,495.34. Total Expenses: \$3,267.19. Ending Balance for General Checking: \$14,659.75. Savings Account beginning balance: \$30,035.52 with \$0.26 interest earned. Ending balance for Savings Account: \$30,035.78. Ending balance on all accounts as of May 31: \$47,091.93. A motion was made to approve April's treasures report: Motion/ Second: Mary Martineau/ Michael Audibert. Discussion: None. Motion passes unanimously.

Curtis Martineau also reminded everyone that fair exhibitor checks must be cashed within one year of issue date otherwise they forfeit the funds. If anyone needs a check reissued, they must request it within one year of the original issue date and a \$25 reissue fee will be deducted from the original check amount which is explained in our premium book.

7) Open Forum –

a) Daniel Scepurek announced he has his new trailer coming and should be able to hold 10 beef at one time. Should be in by the end of the month. He has a new employee starting and wants another kid for cleanup for money/school credit. Butchering fees for RJF. Beef will be \$1,300, hogs will be \$400 and goats and lambs will be \$300. The lamb and hog raffle he did last year he will do again. Reach out to him for more information at KCW Custom Processing.

-Mary Martineau offered to post information on RJF website to advertise for him. He just needs to send her the forms.

b) Khloe May asked the BOD's permission to leave the fair after auction and not be here for move-out because she has a very important horse show to go to. Mary Martineau asked what she plans to do before the fair to help and she agrees to do tarp tying and set-up. As well as helping during the fair.

A motion was made to excuse Khloe May to leave the fairgrounds after auction to go to her horse show and still receive her awards and premiums. Motion/Second: Mary Martineau/ Danielle Zurcher-Upson. Discussion: None. Motion passes unanimously.

- 8) Officer Reports
  - a) **President:** Curtis Martineau reported he is currently settling with the Dairy Goat Show. They will be sending a check soon and will be confirming the August show dates.
  - b) **Vice President:** No Report.
  - c) **Secretary:** No Report.
  - d) **Treasurer:** No Report.
  - e) **Fair Administrator:** Mary Martineau Debbie Leroy has her in contact with a rabbit judge and she is working on a market judge his contract. Starting to work on horse show if anyone has a horse show judge to recommend let her know. Russell Sorbo is helping them find a dairy goat judge and Dani is working on a dairy cow judge.
  - f) **Fair Clerk:** No Report
  - g) **Board Members:** No Report
  - h) **Youth Directors:** No Report
  - i) **Livestock Superintendent:** Jacob Crosslin reported that he is getting the ear tags together and he has been fielding questions from leaders.
- 9) Standing Committee Reports
  - a) **Scholarship Committee:** Michelle Scott reported she is having the scholarship recipients come out next week on the 14<sup>th</sup> to have their pictures taken by Deb Huff. She is also going to get some information to have featured in the Sentinel with the pictures. She also mentioned she will be pricing out banners to have one done for the scholarship winners. She will bring that information to the board because the budget may need to be adjusted for that.
  - b) **Budget Committee:** Curtis Martineau presented this report for Kristy Parker. A request to increase the budget from \$400 to \$556.15 for the BOD polo shirts. A motion was made to increase the original polo shirts budget from \$400 to \$556.15. Motion/Second: Mary Martineau/ Michael Audibert. Discussion: None. Motion passes unanimously.  
- Curtis Martineau presented another budget increase for the repairs of tarps. We originally approved a budget of \$1,000 but they ended up costing \$1,245. A motion was made to increase the tarp repair budget from \$1000 to \$1,245. Motion/Second: Mary Martineau/ Travis Scott. Discussion: None. Motion passes unanimously.
  - c) **Auction Committee:** Danielle Zurcher-Upson announced Kahoots will sponsor the buyer's lunch again. Athena Wolfe mentioned the committee will be meeting after graduation before the Del Mar fair to go over more information. Mary Martineau stated next week they will go through the auction book.
  - d) **Steering Committee:** Morgan Nelson reported at the last meeting they set up tarps. The next meeting is June 16<sup>th</sup> at 6:30pm.
  - e) **Rules & Premiums Committee:** Mary Martineau reported that the book is out. They talked to Russ Christensen and he went through everything. Dani and her need to go through ShoWorks to make sure everything is good and then have everything ready to go. First Aid will be online. Camping will be online, possibly. They will look into it further. They also need to find out about release forms from Parks Board.
  - f) **Awards Committee:** Mary Martineau reported that Victoria Stanley ordered buckles. Mary and Dani ordered ribbons and they should be here week before the fair. New ribbons for Industrial Arts have also been ordered.
- 10) Ad-Hoc Committee Report
  - a) **Chamber of Commerce Committee:** Curtis Martineau reported that he, Mary Martineau and Danielle Zurcher-Upson went to the mixer. They were able to share about the RJF. Joe Stupar will be doing a podcast about the pie auction the Wednesday before the pie auction. The fair

aspect of the Chamber has been really supportive about promoting the pie auction and the RJF. There is a great relationship there this year and it's been good.

- b) **Parks Board Committee:** Travis Scott reported there was a break in at the ROC next door. We just need to make sure we locked up well when we leave our grounds.
- c) **Construction & Grounds Development Committee:** John Wolfe reported all the tarps are back from being repaired. They are in the bed truck now. A schedule needs to be set for the telephone poles and the parking lot light. Wash racks are all done. Curtis has a direct phone number for the gentleman to open up the valves.
- d) **Computer Committee:** Curtis Martineau reported that he got a quote from the company for revamping the entire PA system. It includes two sets of speakers, wireless microphones, and we needed to purchase another 100ft cord. The total is \$2,844.54. We budgeted for \$2,500.00. He spoke with Kristy Parker, and she is good with the additional cost. Kristy Parker motioned to increase the budget from \$2,500 to \$2,844.54 for the purchase of the new PA system. Motion/Second: Kristy Parker/ John Wolfe. Discussion: None. Motion passes unanimously.  
Mary Martineau shared Russ Christensens report. All the computers in the office are up and running with Windows he set up the fair file. For entries he will connect with ShoWorks next week. Camera system is ready, and we will be ready to broadcast at the Pie Auction on July 16<sup>th</sup>. He is recruiting kids that want to help. He will start recruiting after Del Mar.
- e) **Camping & Security Committee:** No Report
- f) **Fair Marketing & Education Committee:** Deb Huff reported that on July 21<sup>st</sup>, the Sentinel will be featuring a special for the Ramona Country and Ramona Junior Fairs. If there is anything specific, we would like mentioned, please let her know. Deb was going to have some of the show dates featured. She will ask if they can also promote the Pie Auction. Next, Mary Martineau gave her permission to print more small posters because we ran out. This Thursday some of the kids are coming back to finish canvassing the town because they only got about 2/3rds done. Is there a way she can give Venmo information for the fair for the purchasing of larger posters? She has the 501C info as well and would like to print receipts for those that do purchase so they can write off the expense. Travis Scott loves the idea because it may entice more people to purchase. Curtis Martineau told Deb to ask Mary about the Venmo information. And she should email Kristy Parker as well. The kids brought in \$440 from their first canvassing of the town in poster sales. They were split in teams on their own, they did boy vs. girl teams. The girls won by \$310. They all did very well. The girls will be coming back to finish canvassing this Thursday. She fears posters may sell out before pie auction. Also, if pre-paid orders are not picked up and paid for at the pie auction, it will go back into inventory to be sold. Deb said she can write up recipes for the kids to give out. She also has postcards with RJF information/dates. She is going to drop off some throughout town. She wants to know if we should purchase more because she doesn't have many of them left. She will print more as the need seemed to be there. Travis Scott thanked Deb for all of her hard work. Deb announced she will be out of town from June 15<sup>th</sup> to the 30<sup>th</sup>.
- g) **Pie Auction & BBQ Committee-** Athena Wolfe reported they will be meeting at the next meeting they hold for the Auction Committee.
- h) **Grants Committee-** Mary Martineau announced that her and Travis Scott worked with Stacey Nelson to put in the Ramona Community Grant application to get a tuff shed for Steering Committee to work out of. She thanks Stacey for her help with that. If we get that grant, it would be after this year's fair.
- i) **After Auction Committee:** Michelle Scott reported that Jasmine King emailed her the letter, and she will be emailing that out to groups.
- j) **Food Booths Committee:** Travis Scott reported that he spoke with the 4-H Clubs and two of them will be operating at the fair this year. He talked with them about the new rules of having a 4-H leader and those with a food handlers license in the booth. He also talked to Kristy Parker about the RJF insurance policy regarding the food booths. They talked about running the food

booth insurance through the fair board insurance. They received a quote yesterday but had conflicting numbers so Kristy will look further into it. Curtis thought it was between \$350-\$600 and if we ran it through the fair's insurance, they individual club names could no longer be used. It would have to be the Ramona Junior Fair food booth. Travis is also looking into what needs to be done through the County to comply with their help and safety guidelines. Also, if there is anything that needs to be done to have the buyer's dinner at the RJF grounds. Travis Scott also stated a water heater is required. We have one but he is not sure if it works or not. One of the food booths do have one that works, but he thought maybe we put a wash basin in the Home Ec building to help comply. When Travis hears back from Kristy Parker about the official quote price for the insurance, he will go back and talk to the food booth leaders. Cindi Ziegler asked if they have to remove their names from the food booth not. Travis said no, we are waiting to figure everything out and when he has more information, he will talk with all the leaders.

11) Old Business: None

12) New Business: None

In closing, Curtis Martineau announced the next RJF meeting is Monday, June 27th at 6:30pm in the Home Ec building.

Meeting Adjourned at 7:30 P.M. Motion/Second: Travis Scott/ John Wolfe. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Michelle Scott  
RJF Secretary

Minutes Approved at RJF BOD Meeting June 27th, 2022