



Board of Directors- Minutes April 4, 2022

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

- 1) Called to Order by Curtis Martineau, President at 6:35 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
 - a) **Directors Present:** Curtis Martineau, Travis Scott, Michelle Scott, Kristy Parker, Mary Martineau, Michael Audibert, Danielle Zurcher-Upson, John Wolfe, Mandy Garner, Morgan Nelson and Jasper Dilts, and Jacob Crosslin.
Members Present: Russ Christensen, Deb Huff, Trevor Herman, Gwen Crosslin, Stacy Pate, Bella Pate, Athena Wolfe, Jenny Parker, Jasmine King, Casey King, Carolyn Audibert, Charles Dilts.
Guest Present: None
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda for tonight's meeting. Motion/Second: John Wolfe/ Mandy Garner. Discussion: None. Motion passes unanimously.
- 5) Secretary Michelle Scott presented the minutes for review from the February 7th meeting. A motion was made to approve the minutes as read. Motion/Second: Michelle Scott/ John Wolfe. Discussion: None. Kristy Parker abstained. Discussion: None. Motion passes with majority vote.
- 6) Treasurer Kristy Parker: Kristy Parker presented the February 2022 Treasurers report (tabled at last meeting): Beginning balance on all accounts as of Feb 1st: \$57,358.71. General Checking beginning balance: \$24,927.51. Total Income: \$1,059.91. Total Expenses: \$3,762.04. Ending Balance for General Checking: \$22,225.38. Savings Account beginning balance: \$30,034.80. \$0.23 Interest earned. Ending balance for Savings Account: \$30,035.03. Ending balance on all accounts as of Feb. 28th: \$54,656.81. A motion was made to approve Februarys treasures report: Motion/ Second: Kristy Parker/ Mary Martineau. Discussion: None. Motion passes unanimously. Kristy Parker presented the March 2022 Treasurers report: Beginning balance on all accounts as of Mar. 1st: \$54,656.81. General Checking beginning balance: \$22,225.38. Total Income: \$102.36. Total Expenses: \$2,463.08. Ending Balance for General Checking: \$19,864.66. Savings Account beginning balance: \$30,035.03. \$0.35 Interest earned. Ending balance for Savings Account: \$30,035.38. Ending balance on all accounts as of Mar. 31st: \$52,296.44. A motion was made to approve Februarys treasures report: Motion/ Second: Kristy Parker/ John Wolfe. Discussion: None. Motion passes unanimously.
- 7) Open Forum – Bella Pate shared that the Ramona Ag Boosters are holding a fundraiser called "Days of May". They would like to know if the RJF can share information about it on their social media platforms. The fundraiser goes all through the month of May with a new name being drawn everyday for a prize. At the end, a final drawing for all who bought tickets will take place and the winner will get \$500. Tickets are on sale now and cost \$10/each. You can pay cash, check or Venmo. A motion was made to share information on the RJF social media platforms for the

Ramona Ag Boosters "Days of May" fundraiser. Motion/Second: Michelle Scott/ Mandy Garner. Mary Martineau abstained. Discussion: None. Motion passes with majority vote.

8) Officer Reports

- a) **President:** Curtis Martineau reported that he is working with Liberty and Freedom for the upcoming Jack Pot show. The insurance got sent back so he is waiting for that to get fixed. The Dairy Goat show is in May. They would also like to use the grounds for another show August 13th-14th 2022. They will need 165 pens, center tarps hung and 3 show rings. Kristy Parker asked if we put the tarps up in May for the first Dairy Goat show, can we leave them up until the RJF in July. Curtis Martineau shared his concerns that the tarps sag and fall due to the weather. Taking them down shouldn't be too difficult in between shows since it is only a few tarps. Discussion was had about charging a fee for the extra set up time. Curtis Martineau said he will talk to the person heading the show to see if they can help with set up. The tarps also need to be inspected before the show in case they need repair. A motion was made to approve the Dairy Goat Show for August 13th-14th 2022. Motion/Second: Mary Martineau/ Travis Scott. Discussion: None. Motion passes unanimously.
- b) **Vice President:** No Report.
- c) **Secretary:** No Report
- d) **Treasurer:** No Report.
- e) **Fair Administrator:** Mary Martineau reported they got the back window open on the RJF office, which can serve as another payment window during auction.
- f) **Fair Clerk:** No Report
- g) **Board Members:** No Report
- h) **Youth Directors:** No Report
- i) **Livestock Superintendent:** No Report

9) Standing Committee Reports

- a) **Scholarship Committee:** Michelle Scott announced the application deadline has closed. They received 6 applications, however 3 were found to be incomplete based on the rules of submission by the Scholarship Committee. Those applicants have been notified. The other three applicants will move on to the interview process and times/date have been set for those with the applicants.
- b) **Budget Committee:** Kristy Parker reported that she needs contact information for a returned exhibitor check. She received last invoice from Maverick Design. She thinks we need to do a motion to modify the budget. Last year we were billed separately for the banners and the posters because we ordered them at different times. This year, they were ordered at the same time, so he billed them together. We had separated it on the actual budget. A motion was made to combine the posters and banners into one line item of posters and banners. No change of dollar amount. Motion/Second: Kristy Parker/ Mary Martineau. Discussion: None. Motion passes unanimously.
- c) **Auction Committee:** Mary Martineau reported that they have not met yet. Athena Wolfe mentioned that is why she is here tonight, to set up a time to talk with Mary Martineau and Carolyn Audibert.
- d) **Steering Committee:** Jasper Dilts reported that the next meeting was moved to the 28th due to the Liberty and Freedom Jack Pot Show. Morgan Nelson reported at their last meeting they made bags for the Senior Center, and they will be delivering those this week.
- e) **Rules & Premiums Committee:** Mary Martineau reported that she has not been home. She has been traveling with her FFA students for conferences. Her and Dani Zurcher-Upson have started it and will finish it when they are done traveling after this next weekend.
- f) **Awards Committee:** Mary Martineau reported they are working on some new ideas for awards.

10) Ad-Hoc Committee Report

- a) **Chamber of Commerce Committee:** No Report
- b) **Parks Board Committee:** Travis Scott reported that he found a person that will help with what needs to be done for the broken telephone poles.
- c) **Construction & Grounds Development Committee:** Curtis Martineau reported that he will be coming with his son Easton to do some mowing on the grounds. He also has some students who will come and help mow and weed whip. We have three weeks until the Jack Pot show. He will see when they have people available to come help as well. If anyone can make it this coming Sunday April 10th, starting at 9am that would be a big help. This will be an official work party. Michelle Scott will reach out to 4-H leaders to get more help. Kristy Parker feels work parties should be a requirement if groups are going to be using the grounds for their 4-H meetings. This will be further discussed at future meetings.
- d) **Computer Committee:** Russ Christensen showcased the auction/judging broadcasting system. He set it up to show everyone how it works. Kristy Parker asked if it would be worth it to set it up and use it as a test run for the Pie Auction. Russ said yes, we can either broadcast the auction or run the auction through it which would be more difficult. Instead, we can set up the cameras to make sure those all work and what works best. He also mentioned he fixed the printer in the office. Russ also presented a flyer to the BOD. It is from ShoWorks and it's called "Auction Premium Support". It a new feature that may be beneficial. It offers support 2 calendar days before sales, day of sale and ends 1 day after sale. Being this is a new, it might be worth taking advantage of it. He feels he Mary and Kristy should call ShoWorks to get more information on it. The cost is \$500. Kristy Parker mentioned we already have \$200 approved in the budget and this would only be an additional \$300 in extra expense. Everyone agreed it would be good to have because it would be a huge help during auction. Dani Zurcher-Upson motioned to amend the budget to cover the additional \$300 expense for the Auction Premium Support. Motion/Second: Dani Zurcher-Upson/ Michelle Scott. Discussion: None. Motion passes unanimously.
Russ also mentioned he would like to set up a training session with Christina at ShoWorks with him, Dani, Kristy, and Mary. He will email with that information.
- e) **Camping & Security Committee:** John Wolfe reported he got the lock box working on the Home Ec building. He is having a hard time finding a replacement that matches. Ransoms has a job site lock box that goes on the doorknob, but does not attach to the wall. He is still working on the telephone pole. He has not been able to contact Matt. Curtis stated that Travis Scott has a lead on a pole and Laird Nelson also has a pole he can donate. John mentioned his father-in-law also has a telephone pole to donate. Kristy Parker mentioned it might be nice to add additional poles for tarps that don't have the supports. Travis Scott said we need to bring that idea to RPRA to get that approved.
- f) **Fair Marketing & Education Committee:** Deb Huff showcased one of the 4 x 8' banners. One is going on the East end of town. Another one will be out on the front fence of the RJF grounds. One will be auctioned off at the after-auction. The 5 x 12' banner will be going on Mr. Neals fence. Funds for the 5 x 12' banner were donated by an outside donor. She will have 12 posters signed and numbered. The Sentinel would like her to write up an article about the posters and the artist. She suggests using frames for the posters to auction off because it looks nicer. They are \$16/each for the frames if we are interested. She suggests auctioning off the first 3 or 4 numbered ones. Last year, we had a big reveal for the new poster/banners designs by posting them to the website and social media platforms. Suggests doing that again this year and do it sooner than later. The Sentinel would also like an article written up about the BOD, get some group shots and bio on each BOD. It might be something she will do. She also ordered post cards to put in store fronts again this year. She also ordered a t-shirt that says, "Nacho Ordinary El Presidente". If it looks good on Curtis, we should all wear one with each title to be fun. They are \$16-\$17 each.
- g) **Pie Auction & BBQ Committee-** Same report as auction.

- h) **Grants Committee-** No Report.
- i) **After Auction Committee-** Jasmine King reported she has letters. She can email Michelle Scott to blast out a PDF version to send out to members. In May, if there are kids that could canvas the town and hand out letters and ask for donations. She has groups of 4-H kids that can hit up Escondido. May works best for her. Maybe the Steering Committee can help get kids together and maybe Curtis can get kids in Julian to hit up that area. She needs as much help as she can get. Would also like to set up an EZ Up to set up auction items for people to see before the auction. Deb Huff said she can take care of canvassing Ramona. She said Gwen Crosslin had a great idea, if we could have one page in the back of the auction book to have some items featured, it might be informative to buyers who are not aware of it. Jasmine agreed it was a good idea. Deb also mentioned she has been writing letters. She had a Coach handbag donated and is connecting with others that she has worked with in the past. Mary Martineau also suggested sending a letter about items being auctioned off at the after-auction. Mary also stated she will help send kids out to canvas the town. Deb also mentioned she will need kids to distribute posters for store fronts in June. Kristy Parker suggested going through the Steering Committee to get kids to sign-up for that.

11) Old Business: None

12) New Business: None

In closing, Curtis Martineau announced the next RJF meeting is Monday, May 2nd at 6:30pm in the Home Ec building.

Meeting Adjourned at 7:27 P.M. Motion/Second: John Wolfe/ Michael Audibert. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Michelle Scott
RJF Secretary

Minutes Approved at RJF BOD Meeting May 2nd, 2022