



Board of Directors- Minutes March 7, 2022

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

- 1) Called to Order by Curtis Martineau, President at 6:33 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
 - a) **Directors Present:** Curtis Martineau, Travis Scott, Michelle Scott, Mary Martineau, Michael Audibert, Danielle Zurcher-Upson, John Wolfe, Mandy Garner, Morgan Nelson and Jasper Dilts, and Jacob Crosslin.
Members Present: Robert Wilson, Russ Christensen, Deb Huff, Trevor Herman, Gwen Crosslin, Cindy Zeigler
Guest Present: Skylynn Wilson, Natalie Nasco, Charlotte Nasco, Katie Nasco, and Brooke Nasco.
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda for tonight's meeting. Motion/Second: John Wolfe/ Michael Audibert. Discussion: None. Motion passes unanimously.
- 5) Secretary Michelle Scott presented the minutes for review from the February 7th meeting. A motion was made to approve the minutes as read. Motion/Second: Michelle Scott/ John Wolfe. Discussion: None. Motion passes unanimously.
- 6) Treasurer Kristy Parker absent. Treasures report tabled until April 4th meeting.
- 7) Open Forum – None
- 8) Officer Reports
 - a) **President:** No Report
 - b) **Vice President:** No Report.
 - c) **Secretary:** No Report
 - d) **Treasurer:** Kristy Parker absent. No Report.
 - e) **Fair Administrator:** No Report
 - f) **Fair Clerk:** No Report
 - g) **Board Members:** No Report
 - h) **Youth Directors:** No Report
 - i) **Livestock Superintendent:** No Report
- 9) Standing Committee Reports
 - a) **Scholarship Committee:** Michelle Scott announced she had her first meeting with the scholarship panelist. They are working on interview questions. She has not received any application to date. She stressed the urgency for those who are interested in applying to get starts asap as time is running out. She also reported she sent a follow up email about the scholarship to all the leaders/advisors. Mary Martineau informed her that information about the RJF scholarship was going out this week through the Ramona High Schools scholarship packets.

- b) **Budget Committee:** Kristy Parker absent. No Report.
- c) **Auction Committee:** No Report.
- d) **Steering Committee:** Jasper Dilts reported that the next meeting would be March 17th at 6:30pm in the Home Ec building. Morgan Nelson reported that they would like to use some of the budget money to make Easter baskets for the Senior Center. Mary Martineau mentioned no vote needs to be held for this idea because it is within their approved budget.
- e) **Rules & Premiums Committee:** Mary Martineau reported that the artwork would be presented and voted on at the end of this meeting. She is finalizing the Industrial Arts information into the Premium Book. Once that is complete, she would like to send out that information via email to the BOD for review so she can get that approved.
- f) **Awards Committee:** Mary Martineau reported that Victoria ordered some cool buckles and got them on sale for a great price. They are normally close to \$120 per buckle, and she got them for \$55-\$60. Her and Victoria are working on some new award ideas so if anyone has any ideas, please let them know. Mary also reported that she is going to be ordering ribbons in the next couple months. She wants to order them early because she has heard they are back ordered.

10) Ad-Hoc Committee Report

- a) **Chamber of Commerce Committee:** Curtis Martineau reported that he went to their first fair meeting last week. They will be hosting the fair the same dates, starting Thursday, July 28th. The Wine Festival will be held that Thursday at the same time as Champion Drive. They will set up tables on their side so guest can watch the Champion Drive. They would like to work with us to have our auction cards over on their side to help advertise the shows. Curtis would also like to take those to the mixers that they have to help spread the word. He and Travis Scott will work on taking turns going to those mixers. The Chamber is going to keep their fair open until midnight each night (Friday and Saturday nights). They may keep it open until midnight on Sunday as well, that is still being decided. They kept the fair open later last year because people were coming in later due to the hot weather and carnival attractions did not want to shut down due to the number of guests they had in the evenings. They will also be opening gates later, around 4pm or 5pm on Friday. They will open gates an hour early for parking. They did assure Curtis that they will have the usual parking available to the RJF, which is the softball areas, behind the fairgrounds and all the Senior Center parking lot. They will also let us use the dirt lot and they will have parking passes for us on the important dates. They will instruct all their people that if you say you are with the RJF, they will let you through. He will double check that with Joe Stupar also. The Chamber did ask that we make sure everyone parking correctly, that was their biggest complaint. They will hold their cornhole tournament again on Saturday, July 30th at 9:30am (same day as our auction). They want to have it under the mainstage area. It will be larger, but they are going to stay in the covered area. We do have the horse arena for that Wednesday. The Chamber is not doing Mutton Busting again this year. Moving forward, Curtis Martineau and Travis Scott will be sure to make these meetings when they are held.
- b) **Parks Board Committee:** Curtis Martineau reported that he and Travis Scott both attended this meeting. He introduced Travis as the new RJF BOD Vice President. At the meeting, they talked about Bylaws, trees, and rental agreements. We are all good with our rental agreement. Travis Scott reported that the Water Board is extremely resistant to any change when you are adding or amending anything without their approval. We need to be more proactive about some of the improvements needed around the fairgrounds to be sure we are following the Water Boards guidelines and getting the proper approvals. It is important to plan ahead for these improvements. John Wolfe asked if this approval process includes the telephone poles that need to be replaced. Curtis Martineau said it is fine to move forward with replacing those if it is done exactly how they were originally put in. When we are ready for that, he can go to Dawn Perfect...who is the point of contact for such matters. He has already talked to her about

the poles, which is a safety hazard and is considered a different guideline. Russ Christensen asked if there was any conflict with the Horse Show regarding the fair schedule. Curtis Martineau stated we have the green light for it. Carnival might be out there, but he must double check. Mary Martineau stated the horse trailers pull into the fairgrounds so it shouldn't be an issue. Where the rides are, they aren't even near where the horse show will be held. Plus, the Horse Show will be early in the morning so it should be done before they really take off on setting up for the carnival.

c) **Construction & Grounds Development Committee:** Curtis Martineau reported that we had a work party and got a lot done. He thanked all of those who came to help. He will check the agenda to set up a date for the next one. Mary Martineau stated that they talked about sending a letter from the BOD or President to the clubs to ask for help at these clean up days. So that it is not the same people every single time. We would like to see more of the 4-H clubs involved. Michelle Scott stated that Mandy Garner brought up an idea that she thought was a good one, and that is to have a point system where kids who show up for this work can earn points. And then, at the RJF we can present awards or prizes to those who earned the most points. Morgan Nelson reported they do something similar with the Steering Committee members. Mary Martineau mentioned that keeping track of these points would put more work on one of the BOD members who are already weighed down with a lot of duties. They have considered ideas like this, but there is a lot to consider. She also stated that we are doing a lot regarding sending out reminders for these work parties via social media, emails, etc. She is not sure what more can be done to get the word out and bring in more help. Deb Huff suggested making phone calls to each 4-H leader asking them to present this information to their club members and really stress the need for volunteers at these work parties. Michelle Scott offered to make those phone calls. Michelle Scott also asked if the RJF BOD meetings are mandatory for club leaders because she hardly ever sees leaders at our meetings and there is important information being discussed that they need to be present to hear. Mary Martineau mentioned as a BOD, we can only do so much to inform the leaders of what is going on and it is up to them to be sure they are distributing important information to their members. Travis Scott reiterated the importance of personally contacting leaders to be sure they are informed and passing down important information.

d) **Computer Committee:** Russ Christensen presented the new broadcasting equipment. He showed off the new rotating camera and controller for the camera, which is programmable. He would like to train up kids, either from Steering Committee or other 4-H groups to help run the equipment. Russ also presented the camera he personally donated to the RJF. It was suggested that Connor Nelson would be a great option to learn how to run the broadcasting equipment because he is skilled in that area of technology. Russ stated that he has been reimbursed for the cost of the equipment except for a few of the final pieces which leaves a balance of \$459.20, so he will get in touch with Kristy Parker about that. He can set up the broadcasting equipment next month at our RJF BOD meeting as a test run. If the Steering Committee would be interested in having some volunteers learn how to run it, he would be happy to attend their next meeting to teach them.

Russ also reported that he spoke to ShoWorks and they will be having their training seminar April 20th-22nd in St. Louis. It is \$500 per person. He asked if anyone from the BOD would be interested in attending. He will not be able to attend because he has prior engagement, but he does feel it is important that someone or a couple BOD members try to attend. Mary Martineau stated she will have a discussion with Kristy Parker about trying it.

e) **Camping & Security Committee:** John Wolfe reported that Curtis Martineau took care of the locks during clean up day. He will talk with Kristy Parker about replacing those locks. Mary Martineau suggested going to Home Depot to purchase them and Travis Scott said he would be happy to do so if needed.

- f) **Fair Marketing & Education Committee:** Deb Huff presented the poster design from Mavericks Designs. She stated it took approximately 50 hours to come up with a final design. It was more difficult this year because of the extra details and information added. Finding the pig image was also difficult because they wanted to find one with enough expression. We could sell them for \$20/each, and she will also get signed ones as well. We can also consider doing bigger ones on a board to sell at the auction.

A motion was made to approve the poster design and order 300 posters from Mavericks Designs. Motion/Second: Mary Martineau/ Danielle Zurcher-Upson. Discussion: None. Motion passes unanimously.

Deb Huff also stated she will get kids together like last year to canvas Ramona and get smaller posters up in businesses. Mary Martineau asked if we could do postcards again this year. Deb Huff agreed. She is also going to get quotes for banners again this year. Deb mentioned that Hague Quality Water will be buying a large banner to put up at their place of business. Travis Scott asked if the banners for the RJF are within the budget. Deb said yes. Mary Martineau stated that if they are within the budget, she can move forward with purchasing them.

- g) **Pie Auction & BBQ Committee-** Mary Martineau asked if the plan was to do Tri-Tip again for the meal. We can offer both packaged meal and plates this year. It was agreed to do Tri-Tip again to keep in line with the BBQ theme. Mary said she will talk with the committee chairmen.
- h) **Grants Committee-** Morgan Nelson reported that her mom Stacey Nelson is working on a couple of grants but wants to know what needs to be prioritized. She also needs the most recent tax return and bank statement. Mary Martineau shared that Stacey offered to work on grants because she has some down time. It was decided that the priority at this time was to work on grants for a fencing, a storage shed, and porta coolers/ventilation. Mary stated she will talk with Kristy about getting the tax return and bank statement.
- i) **After Auction Committee-** Deb Huff reported that she came up with a letter to use that could come from the RJF BOD President. She can start sending them out if the BOD is okay with that and she also requested a mail key. Mary Martineau and Curtis Martineau, both mentioned it is important for Deb and Jasmine King to talk before moving forward with anything. Curtis said if they set a date to talk, he will be sure to be there as well. Deb Huff asked if she has donors who are wanting to move forward now, can she send the letter to them? Mary Martineau said yes, send it. She did mention the letters to Jasmine, so she is aware of them.

11) Old Business: None

12) New Business: Mary Martineau stated she had planned to vote on artwork tonight, but Kristy Parker has it and she is absent from the meeting. It will need to wait.

Travis Scott asked Deb Huff we if will get the design artwork for the poster from Maverick? She said she will ask him.

Deb Huff asked about the BOD t-shirts. Mary Martineau stated she is handling those.

In closing, Curtis Martineau announced the next RJF meeting is Monday, April tth at 6:30pm in the Home Ec building.

Meeting Adjourned at 7:24 P.M. Motion/Second: John Wolfe/ Mary Martineau. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Michelle Scott
RJF Secretary

Minutes Approved at RJF BOD Meeting April 4th, 2022