



Board of Directors- Minutes
December 06, 2021

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

- 1) Called to Order by Curtis Martineau, President at 6:31 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
 - a) **Directors Present:** Curtis Martineau, Charles O'Neal, Michelle Scott, Mary Martineau, Kristy Parker, Michael Audibert, Danielle Zurcher-Upson, Mandy Garner, Jacob Crosslin, Morgan Nelson and Jasper Dilts. (John Wolfe, excused from the meeting).
Members Present: Carolyn Audibert, Travis Scott, Gwen Crosslin, Jasmine King, Casey King, Robert Wilson, Russ Christensen, and Trevor Herman.
Guest Present: Daniel Connelly and Amber Connelly.
- 4) President Curtis Martineau presented the agenda. An adjustment was made to add Michael Audibert as the Steering Committee Chairman (approved at closed BOD meeting). A motion was made to approve the agenda with the adjustment for tonight's meeting. Motion/Second: Mary Martineau/ Michael Audibert. Discussion: None. Motion passes unanimously.
- 5) Secretary Michelle Scott presented the minutes for review from the November 1st meeting. A motion was made to approve the minutes as read. Motion/Second: Mary Martineau/Charles O'Neal. Discussion: None. Motion passes unanimously.
-Secretary Michelle Scott also presented Mandy Garner as a new member enrollment. A motion was made to approve Mandy Garner as a RJF member. Motion/Second: Charles O'Neal/ Mary Martineau. Discussion: None. Motion passes unanimously.
- 6) Treasurer Kristy Parker presented the tabled October treasurer report from last meeting. Treasurer report from October 1st-31st 2021. Beginning balance on all accts: \$66,367.50. Beginning balance for General Checking Acct.: \$33,847.30. Total income for General Checking Acct.: \$467.20 (included Corona Buy Backs and T-shirt Sales). Total Expenses: \$1,543.86 (SDGE, Halloween party, RPRA rent, etc.). Exhibitors Acct. beginning and ending balance: \$2,486.40. Ending balance on all accts.: \$65,291.08. A motion was made to approve the treasurer report for October 2021: Motion/Second: Kristy Parker/Dani Zurcher-Upson. Discussion: Kristy Parker mentioned the SDGE bill seemed really high for that month (\$486.16). Suggestions were made to look into electrical use on the grounds. Motion passes unanimously.
Kristy Parker presented the November treasurer report. Treasurer report from November 1st-30th 2021. Beginning balance on all accts: \$65,291.08. Beginning balance for General Checking Acct.: \$32,770.64. Total income for General Checking Acct.: \$505.00 (included sponsorship that Victoria Stanley received, membership dues and tax refund). Total Expenses: \$10,071.92 (included cattle hauling fees, SDGE, internet, etc.). Exhibitors Acct. beginning and ending balance: \$2,486.40. Ending balance on all accts.: \$55,724.42. A motion was made to approve the treasurer report for November 2021: Motion/Second: Kristy Parker/Charles O'Neal. Discussion: Kristy Parker mentioned the cattle hauling fee seemed to be higher than quoted. Curtis Martineau will look into the original quote and compare. Motion passes unanimously.
- 7) Open Forum - None
- 8) Officer Reports

- a) **President:** Curtis Martineau reported that that the pigmy goat show this past weekend was smaller than expected, but went really well. They cleaned the grounds well and would like to host the show using the RJF ground in the future. Also, the Flynn's donated \$338.00 to the RJF BOD for Giving Tuesday. It was a two for 1 match. The Flynn's donated \$334.00 and Blue Shield matched it with \$668.00 for a total of \$1,000. Finally, he announced that Mandy Garner has been voted in via email by the BOD's into the open 1-year BOD position.
 - b) **Vice President:** No Report
 - c) **Secretary:** No Report
 - d) **Treasurer:** No Report
 - e) **Fair Administrator:** Mary Martineau reported that she created a monthly RJF BOD newsletter that will be sent out after each monthly meeting. It will include important things that were discussed as well as upcoming events. If you would like anything added to the newsletters each month, please reach out to her and she will add it.
 - f) **Fair Clerk:** No Report
 - g) **Board Members:** No Report
 - h) **Youth Directors:** No Report
 - i) **Livestock Superintendent:** Jacob Crosslin reported that he is still working on getting superintendents.
- 9) Standing Committee Reports
- a) **Scholarship Committee:** Michelle Scott reported that the next scholarship committee meeting will be held Wednesday, December 15th at 6pm at the Home Ec building. We will be going over the application to be presented to the BOD at the January meeting for approval. If you are interested in serving on this committee, please email her at secretary@ramonajuniorfair.org.
 - b) **Budget Committee:** No Report
 - c) **Auction Committee:** No Report
 - d) **Steering Committee:** Jasper Dilts reported that at the last meeting, they discussed fair themes and social events. Morgan Nelson reported the next meeting will be Thursday, December 16th at 6:30 in the Home Ec building. They will be having a wrapped gift exchange (\$15 or less), a potluck and a canned food drive. Curtis Martineau announced that Michael Audibert volunteered to chair this committee. He was approved by the BOD in a closed session.
 - e) **Rules & Premiums Committee:** Mary Martineau reported that they will start looking over the premium book if anyone wants to participate in that, please let her or Dani Upson-Zurcher know. Their meeting will be December 21st at 6:30pm in the Home Ec building.
 - f) **Awards Committee:** No Report. Mary Martineau did mention that typically around the 1st of December we get the information on ordering the banners. It comes in an envelope and is delivered to the RJF P.O. Box. It's good to order early so we get the deals. Kristy Parker will keep an eye out for it in the P.O. Box.
- 10) Ad-Hoc Committee Report
- a) **Chamber of Commerce Committee:** Charles O'Neal reported that he did not go to the last Chamber meeting, but he did get information from the RPRA meeting. They are removing the playground at the softball fields, that was their biggest discussion. No report other than that.
 - b) **Parks Board Committee:** Same as Chamber of Commerce Report.
 - c) **Construction & Grounds Development Committee:** Still looking for someone for this committee, maybe even two people who can share the duties. If you are interested, please reach out to Curtis Martineau. Curtis Martineau also reported that we had a successful fair clean up day. Lots of people/kids came to help. He thanked everyone who came out. We still need to replace two telephone poles. Charles O'Neal mentioned the need of figuring out the electrical issues, whatever it is that is causing the SDGE bill to go up. Kristy Parker also asked about the tarps being moved to the bread truck. Curtis Martineau mentioned they discussed building a cover over the tarps, but this still needs to be figured out. They are also looking into

changing out the C-trains to allow the steering committee to use one. It would require moving things around, again...something to be figured out in the near future.

Computer Committee: Russ Christensen reported that he was here with Mary Martineau on clean up day and they noticed the internet router had died. Mary ordered a new one with the RJF credit card and it's working great now. He also checked with ShoWorks on training. They do not have a date yet, but the location will be in Cody, Wyoming. They are thinking it will be held sometime in late March to early April. He suggested the RJF BOD figure out who they would like to send for that training. He himself is thinking about going. He also recapped on the discussion about bringing internet to the Home Ec building. There are two options. Running a wire underground or a point to point above ground. Point to point would be less work. A motion was made to approve \$250 for Russ Christensen to purchase equipment for point-to-point wireless internet. Motion/Second: Dani Zurcher-Upson/Mandy Garner. Discussion: None. Motion passes unanimously.

Russ also reported the broadcasting equipment needs to be updated. A lot of the equipment last year was on loan from him, but we had talked about purchasing it for this year. To purchase a computer, camera, and other stuff needed for the livestream, it would cost roughly \$1,200-\$1,500. Also, last year we had one camera on a pillar which was good for judging but not so good for seeing the kids in the arena. We could put another one on a second pillar, but it would be another \$400 to purchase a second camera. He recommends starting with one camera and seeing how it goes. He may be donating one of his. Kristy Parker also asked about purchasing a storage case for all of this equipment to keep it well protected. She suggests bumping up the expense to \$2,000 to help cover the cost of a storage case as well. A motion was made to approve the cost of \$2,000 to purchase livestream equipment and a storage case. Motion/Second: Kristy Parker/Charles O'Neal. Discussion: None. Motion passes unanimously. Mary Martineau also mentioned the need of a PA system because the one we have does not work well at all. This will be something to think about. Curtis Martineau can recruit Tyson to come help with that. Russ reminded the BOD that the Steering Committee has a battery operated one that could be used for small events, but a bigger set up is a good idea. Finally, the printers in the office need to be replaced or updated. Russ Christensen can look into that.

d) **Camping & Security Committee:** No Report

e) **Fair Marketing & Education Committee:** Mary Martineau reported that Deb Huff is working on getting information and cost for the posters. She is working with the Chamber to try and split the cost this year.

f) **Pie Auction & BBQ Committee-** No Report

g) **Grants Committee-** Gwen Crosslin reported she is waiting for them to open.

h) **After Auction Committee-** No Report

11) Old Business: None

12) New Business:

a) **Fair Theme:** The steering committee announced the fair theme ideas as follows:

-Lets Fiesta 4-H and FFA

-Cars Cow Chow

-Peter Pan and Neverland- Second Star from the Barn

-Space the Final Frontier to the Fair

-Lions and Tigers and Fairs- Oh My!

-Cartoons

-Back to the Future

-Dino Farm

-Sports

-Decades

-Disney

The favored favor theme was "Lets Fiesta 4-H and FFA", however Casey King suggested "Let's Fiesta! Nacho Ordinary Fair". More suggestions were made that changed it to "Come Fiesta with the Ramona Junior Fair! Nacho Ordinary Show". A motion was made to approve the fair theme as ""Come Fiesta with the Ramona Junior Fair! Nacho Ordinary Show".
Motion/Second: Mary Martineau/ Kristy Parker. Discussion: None. Motion passes unanimously.

In closing, Curtis Martineau announced the next RJF meeting has been moved to Monday, January 10th at 6:30pm in the Home Ec building.

- b) Meeting Adjourned at 7:26 P.M. Motion/Second: Mandy Garner/Charles O'Neal. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Michelle Scott
RJF Secretary

Minutes Approved at RJB BOD Meeting January 10th, 2021