



## Board of Directors- Minutes January 10, 2022

RJF Mission Statement: "Promoting the advancement of local youth through agriculture, industrial education, and recreational activities and exhibits."

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- 1) Called to Order by Curtis Martineau, President at 6:34 PM.
- 2) Flag Salute
- 3) Roll Call of Directors
  - a) **Directors Present:** Curtis Martineau, Charles O'Neal, Michelle Scott, Mary Martineau, Kristy Parker, Michael Audibert, Danielle Zurcher-Upson, John Wolfe, Mandy Garner, Jacob Crosslin, Morgan Nelson and Jasper Dilts.  
**Members Present:** Travis Scott, Gwen Crosslin, Robert Wilson, Tatankah Audibert, Russ Christensen, Deb Huff, Anne Marie Wilson and Chuck Dilts.  
**Guest Present:** Skylynn Wilson, Deanna Woodworth and Rebecca Woodworth.
- 4) President Curtis Martineau presented the agenda. A motion was made to approve the agenda for tonight's meeting. Motion/Second: Mary Martineau/ John Wolfe. Discussion: None. Motion passes unanimously.
- 5) Secretary Michelle Scott presented the minutes for review from the December 6th meeting. A motion was made to approve the minutes as read. Motion/Second: John Wolfe/Mary Martineau. Discussion: None. Motion passes unanimously.
- 6) Treasurer Kristy Parker presented the December treasurers report. Treasurer report from December 1<sup>st</sup>-31<sup>st</sup> 2021. Beginning balance on all accts: \$55,724.42. Beginning balance for General Checking Acct.: \$23,203.72. Total income for General Checking Acct.: \$643.80 (included membership fees, fair ground rental, and voided check due to bank issue). Total Expenses: \$1,447.22 (included SDGE, Zoom expense, RPRA rent, etc.). Exhibitors Acct. beginning balance: \$2,486.40. Exhibitors Acct. ending balance: \$2,396.40 (after several exhibitor's checks were cashed). Ending balance on all accts. as of Dec. 31st: \$54,831.25. A motion was made to approve the treasurer report for December 2021: Motion/Second: Kristy Parker/Michelle Scott. Discussion: None. Motion passes unanimously.
- 7) Open Forum – Skylynn Wilson and Rebecca Woodworth thanked the RJF BOD for allowing their girl scout group to use the fairgrounds for their last event. Anne Marie Wilson also expressed her gratitude, and they presented the BOD and RJF members and attendees each with a bag of assorted girl scout cookies.
- 8) Officer Reports
  - a) **President:** No Report
  - b) **Vice President:** Charles O'Neal announced his resignation because he will be moving out of state. He stated he will miss everyone and how much he enjoyed serving as a RJF BOD.
  - c) **Secretary:** No Report

- d) **Treasurer:** Kristy Parker reported that Russ Christensen presented her with an issue regarding the Zoom account. It was still set to “Webinar Support” for the RJF broadcast which should have been turned off in August 2021. She is trying to have the fees refunded. There were also additional costs for the new Wi-Fi installed in the Home-Ec building. We originally approved a budget for \$250 but it ended up costing a little more. A motion was made to extend the previously approved budget for the Home-Ec Wi-Fi installation from \$250 to \$275. Motion/ Second: Kristy Parker/ Mary Martineau. Discussion: None. Motion passes unanimously.
  - e) **Fair Administrator:** Mary Martineau reported that she has reached out to the judges and is waiting to hear back. Matt Gorman moved to Wyoming but is willing to come back again this year.
  - f) **Fair Clerk:** No Report
  - g) **Board Members:** No Report
  - h) **Youth Directors:** No Report
  - i) **Livestock Superintendent:** Jacob Crosslin reported that he is still working on getting superintendents and that he booked John Openshaw for July 25<sup>th</sup>, 2022 (move in day).
- 9) Standing Committee Reports
- a) **Scholarship Committee:** Michelle Scott presented the Policy and Procedures for the RJF Scholarship Program for approval. A suggestion was made by Mary Martineau to add under **COMMITTEE:** “The Scholarship Interview Panel shall contain no less than four members who are representatives of the community and not currently registered as 4-H, Grange, or FFA Leaders and Advisors. Nor shall they be related to any current applicants”. Another addition was suggested for **CRITERIA** to state the school being attended can be either a vocational or trade school. John Wolf suggested adding under **AWARDING OF SCHOLARSHIP** that recipients presented by the Interview Panel will be approved by the BOD in a “closed” executive meeting. Finally, Kristy Parker asked if an addition can be made to **DISTRIBUTION** to state that applicants must fill out the “Scholarship Disbursement Form” found on the RJF website in order to collect their awards. A motion was made to approve the stated suggestions. Motion/ Second: Mary Martineau/ Charles O’Neal. Discussion: None. Motion passes unanimously.
  - b) **Budget Committee:** Kristy Parker reported that her next budget meeting will be Thursday, January 13<sup>th</sup> at 6:30pm at her house.
  - c) **Auction Committee:** No Report
  - d) **Steering Committee:** Jasper Dilts reported the next meeting will be January 20<sup>th</sup> @ 6:30pm at the Home Ec building. Mary Martineau also mentioned that she and Morgan Nelson discussed having a Rubios Fundraiser before the next meeting and asked if it was okay to use the tax ID number. BOD agreed.
  - e) **Rules & Premiums Committee:** Mary Martineau reported that their last meeting on December 21<sup>st</sup> went well. They went over the premium book and work on the Proposed 2022 RJF Schedule of Events which she proceeded to present to the RJF BOD’s. Not a lot of changes were made. They replaced Veal on Wednesday morning with the Horse Show since we will no longer be offering Veal and the Horse Show can take place at the RJF Rodeo Grounds. It would provide a nice quiet setting since the fair will not be going on at that time. And the Market Swine Show can take place Wednesday afternoon. Dairy Cattle was moved up on Thursday and Grand Champion Drive was moved to 7pm. The Awards were moved up a little earlier on Sunday so move out can take place at a decent time. Fair board move in was separated from exhibitor move in on Monday. On page 4/5, there was an addition to 4-H Cross Over Projects to state that members who cross-over to other groups for projects need to register with the group they are crossing over to and entries will be approved and paid for by the cross-over group, not the home group. This will allow for more small animal meat pens through auction. On page 10 Rule 20, Industrial Arts will be added after Home Economics. On page 17, the committee talked about adding Junior Dairy Bull Class since veal was eliminated.

This would allow exhibitors to show calves ages 3-6 months. On page 35-Rule 2, it was suggested to leave Home Ec. numbers at 6 and eliminate "ONLY Home Ec entries will remain open until 10pm". This will help keep entries up and increase activity in the Home Ec building. Exhibitors can still only get premiums on two entries. Page 36-Rule 23, they talked about adding Group Home Economics & Food Preservation to list of sold products. Also add Small Industrial Arts, Medium Industrial Arts, Large Industrial Arts, and Group Industrial Arts. Also, Rule 24 would add division champions wanting to see Home Economics and/or Industrial Arts Projects through the auction, they must notify the Livestock Office no later than 8:00PM on Wednesday. Page 37/38 about additional Industrial Arts Classes will be discussed at the next meeting. Finally, all veal has been removed from all pages. There wasn't a lot in the schedule for Home Ec. Mary stated she still needs to talk with Diane Collins about that. Diane's daughter has been in and out of the hospital, so she has been busy caring for her family. Jasmine King had mentioned at one of the previous BOD meetings about splitting the ages for competing in Home Ec, but the age gap between juniors and seniors isn't large enough to make that idea work well. Plus, it adds more that need to go through auction, more ribbons needed, more premiums that have to go out, etc. It makes a lot of sense that ages can play a huge role when it comes to judging, but it is a difficult to decide how to do it. If it was left as it is now with just juniors and seniors, we might be able to find a way to indicate on the entries how old the exhibitor is to help with judging. There was some discussion back and forth about how premiums would be affected and how to divide age groups, but in the end, it was agreed that indicating the age on the entries this year would be the best option. For future years, more discussion can be had on how to best solve this concern.

Kristy Parker had a few suggestions for the Premium Book. For exhibitors rules #20, she suggested changing it to state they will have exhibitors checks available at the following meeting after fair. After that point, we will mail them out. That way more might be picked up in person and not have to be mailed out. Between the cost of postage and returned checks due to address issues, it makes more sense for them to be picked up if possible. Maybe the wording can be adjusted to state that. And also (for liability purposes) add that leaders/advisors are authorized to pick up their groups checks because that is not already stated. It would be the same thing on Livestock Rules #19, make the two mirror each other because checks are mentioned in there as well. For Exhibitor Rule #25 where it talks about no smoking, include no vaping or e-cigarettes (smokeless tobacco products). Finally, nothing that she saw states anything about awards and not being present to receive your award at the Awards Ceremony. If they are not collected at the ceremony, they need to be picked up at following meetings or make other arrangements. The Awards Chairman has spent months trying to track down awards recipients in the past and this would help alleviate that issue and save on shipping cost, which should not be a cost the fair board should incur.

The Committee will make these changes and more will be discussed at the next meeting. All BOD's and members agreed with Kristy Parkers suggestions.

- f) **Awards Committee:** No report from Victoria Stanley but Mary Martineau did mention her, and Victoria have been discussing some new ideas.

#### 10) Ad-Hoc Committee Report

- a) **Chamber of Commerce Committee:** No report. Curtis Martineau and Charles O'Neal did not hear about when the last meeting was. Deb Huff mentioned that they are changing leadership with new officer selections. A discussion was had about whether the RJF BOD is a paid member of the Chamber. Kristy Parker said she will look into that to make sure we are so we can be sure we are on the mailing list for future information.
- b) **Parks Board Committee:** No Report
- c) **Construction & Grounds Development Committee:** No Report. Still looking for someone for this committee.

- d) **Computer Committee:** Russ Christensen reported that he has been working on two projects over the Christmas break. The first is the Wi-Fi in the Home Ec building. It is now up and working. The second item is the next generation camera system for the virtual auction. He is still getting equipment and it is all coming together nicely.
- e) **Camping & Security Committee:** John Wolfe reported he has come by and checked on the ground when has had the time. He did find the gates unlocked a few times but nobody on the grounds. Michelle Scott mentioned the main gate was unlocked last Sunday in the afternoon (New Year's weekend). She noticed it driving by and got out and locked it. Nobody was on the grounds.
- f) **Fair Marketing & Education Committee:** Deb Huff reported that she met with the Stefanie and Karen from the Chamber. Karen is stepping down as President and a new gentleman is taking her place. At first, it seemed as if the Chamber wanted to go in with the RJF to have posters made, but there was some conflict with the title. Deb no longer recommends going in on posters with them because she is not sure if they are serious about it but she can talk with them again. She got some bids to print posters locally. They wanted to charge almost 3 times as much as what we paid last year. And she was told the bigger poster would need to be sent out to another print shop because nobody locally can do it. She recommends only ordering 200-300 posters at most. Design cost will be the same this year, \$3k. She suggests having a pig instead of a cow this year. For a banner, she is thinking of putting it on the corner off Main St. She feels the designer we used last year is giving us a good deal for design and print, but she needs to know if she should continue pursuing this. Especially if the Chamber is not willing to go in halves with us this year. Kristy Parker asked what printing costs would be. Deb stated we paid \$1,700 for 500 posters last year. It would be less than that if we only do 300 poster this year. She feels this is a collector's item and that people would buy them but needs to know if she should continue working on it. Charles O'Neal feels we should move forward with this marketing opportunity and not to worry about partnering with the Chamber. Deb reiterated the importance of marketing and that it informs others about our fair. She has already reached out to different media outlets about getting write-ups done because it is a great way bring people to our fair. Right now, the designer is waiting to hear from her on whether or not we are going to move forward with a new poster design this year. John Wolfe mentioned changing dates on the poster that our fair runs July 23<sup>rd</sup> through the 30<sup>th</sup>, to keep wandering public from coming over during auction on the 31<sup>st</sup>. Some discussion was had as to what to put on the poster this year. Mary Martineau also asked if Deb could get a letterhead without the 50 years in the banner above the title. Deb said she will ask the designer. A motion was made to approve Deb Huff to continue working on poster design. Motion/Second: Mary Martineau/ John Wolfe. Discussion: None. Motion passes unanimously.  
Deb Huff also mentioned the importance of having a RJF BOD member come to Chamber events as a representative of the RJF. Mary Martineau reminded her we have not been getting their emails about when these events are occurring. Deb said she will speak to them about that. Deb also mentioned she was asked several months ago to help with he after auction and she has some donors, but she needs a "request for donations (after auction)" letter for 2022 signed by the president. She also has a contact that might be able to get 4 tickets to Disneyland donated but she needs that letter.
- g) **Pie Auction & BBQ Committee-** No Report
- h) **Grants Committee-** No Report
- i) **After Auction Committee-** No Report

11) Old Business: None

12) New Business:

- a) Curtis Martineau announced there is a new open BOD position, and we will be taking nominations until February 2<sup>nd</sup>. If you have any nominations, please contact Curtis Martineau. -  
- John Wolfe nominated Travis Scott.

b) Kristy Parker announced that she received an email from an exhibitor's father from the 2020 fair. The exhibitor recently tried to deposit their exhibitor's check but that account has since been closed (Bank of America). According to the rule book, checks are forfeited if they are not cashed within 12 months of the date on the check. The check was for \$1,600 for the sale of an animal but it is 2 years old. But it is clearly stated in the rules that if it is not deposited within 12 months or by the next fair, you forfeit those earnings. The BOD agreed that the check is forfeited because it is clearly stated in the rules. Kristy Parker said she would let the exhibitor know that according to our rules, they have exceeded that allotted time and the check will not be reissued.

In closing, Curtis Martineau announced the next RJF meeting is Monday, February 7th at 6:30pm in the Home Ec building.

Meeting Adjourned at 7:56 P.M. Motion/Second: John Wolfe/Charles O'Neal. Discussion: None. Motion passes unanimously.

Respectfully Submitted,

Michelle Scott  
RJF Secretary

Minutes Approved at RJB BOD Meeting February 7th, 2022