

Attention Leaders and Advisors.....

Ramona Junior Fair is Online!!!

Premium Books can be found at www.ramonajuniorfair.com

Directions-

- 1) Exhibitors must complete entries at <http://ramona.fairmanager.com> no later than Midnight, July 14, 2018. Anything time stamped after that will not be eligible for entry.
- 2) Once online entries have been completed, they should then print their entry receipt, sign it, and obtain a parent signature.
- 3) The signed exhibitor summary sheet**, payment for entries, First Aid Form, and any camping forms should be submitted by the exhibitor directly to the club leader.
- 4) Before submitting group entries, **leaders must approve all entries that were made online.** This can be done by going to <http://ramona.fairmanager.com> and signing in using the CLUB username and password. Any changes to the entries that cannot be made online, can be noted directly on the printed receipts that are submitted to the fair.
Community Leaders/Advisors can attain their log-in information directly from the Fair Administrator, Mary Martineau, at 760-522-3963 or @ mmartineau@ramonajuniorfair.org.
- 5) Once online entries have been completed, Community Leaders/Advisors can then complete the Club Inventory Summary Spreadsheet that can be found on the fair website and submit all entries and **one** payment to the Ramona Junior Fair no later than Midnight, July 18, 2018. A separate payment must be made for camping!

* No payment for fees will be paid online. All fees will be paid by the exhibitor to their club or chapter so that group fees can be paid directly to RJF in a single check to the Ramona Junior Fair.

**If exhibitors have completed online entries, the printed and initialed entry summary will take place of the paper entries. The online entry confirmation sheets should be submitted alphabetically and included on the Club/Chapter Summary sheet.

If technical assistance or a password change is needed, please contact Russ Christensen at 858-344-2290 or at russcinramona@gmail.com

Questions regarding entries can be directed to Mary Martineau at 760-522-3963 or at mmartineau@ramonajuniorfair.org

Thank you for your efforts in submitting online entries. The fair staff appreciates your efforts in helping the fair to run as smoothly as possible this year!

See you at the Ramona Junior Fair!